

Abbott India Limited

CIN: L24239MH1944PLC007330
 Regd off: 3-4, Corporate Park, Sion-Trombay Road, Mumbai - 400 071
 Email Id: investorrelations@abbott.com
 Tel No.: 022-2871 7500 / 6797 8808 Fax No.: 022-2871 7499 / 6797 8727
 Website: www.abbott.co.in

**NOTICE OF SEVENTY-SECOND ANNUAL GENERAL MEETING,
 REMOTE E-VOTING AND BOOK CLOSURE**

Notice is hereby given that Seventy-second Annual General Meeting ("AGM") of Abbott India Limited ("the Company") will be held on Monday, July 18, 2016 at 3.30 p.m. at RAMA AND SUNDRI WATUMULL AUDITORIUM, K C College, 124, Dinshaw Wachha Road, Vidyasagar Pnn. K. M. Kundnani Chowk, Churchgate, Mumbai, Maharashtra 400 020 to transact the business as set out in the Notice, which has been dispatched to the Members along with the Annual Report for the financial year 2015-16, Remote E-voting Form, Proxy Form and Attendance Slip.

Notice is further given that pursuant to the provisions of Section 91 of the Companies Act, 2013 and as per the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Beneficial Owners, Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, July 12, 2016 to Monday, July 18, 2016 (both days inclusive).

The dividend of Rs 35.00/- per share recommended by the Board, and if approved by the Members at the ensuing AGM, will be paid on and from July 26, 2016 to the Members whose names appear on the Register of Members as on July 18, 2016 and to the Beneficial Owners of the shares as on July 11, 2016, as per the details furnished by the Depositories for this purpose.

As per Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2015, and Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company offers the remote e-voting facility to the Members to cast their votes by electronic means on all the resolutions set out in the Notice convening Seventy-second Annual General Meeting.

The details required under the Companies Act, 2013 and Rules made thereunder, are given below:

1. Annual Report for the financial year 2015-16 containing Notice convening the Seventy-second Annual General Meeting, remote e-voting form, proxy form and attendance slip was dispatched/mailed (on the email ids registered with the Company/Depositories) to the Members on June 22, 2016. The aforesaid documents are also available on the website of the Company at www.abbott.co.in and on the website of National Securities Depository Limited (NSDL) at www.evoting.nsdl.com

2. The Company has engaged the services of NSDL to provide electronic voting facility to the Members of the Company.

3. The remote e-voting facility will be available during the following voting period :

Commencement of Remote E-voting :	From 10 a.m. (IST) on July 15, 2016
End of Remote E-voting :	Upto 5 p.m. (IST) on July 17, 2016

The remote e-voting will not be allowed beyond the aforesaid date and time and the remote e-voting module shall be disabled by NSDL upon expiry of the aforesaid period.

4. The cut-off date for the purpose of remote e-voting and voting at the Annual General Meeting is July 11, 2016 ("cut-off date"). A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the Annual General Meeting through ballot paper.

5. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date.

6. In case of Members whose email ids are registered with the Company, user ID and password will be sent through email by NSDL. In case of Members receiving physical copy of Annual Report and other documents, user ID and initial password are provided in the remote e-voting form. In case Member is already registered with NSDL for remote e-voting, they can use their existing user ID and password for casting their vote.

7. Any person, who acquires shares of the Company and becomes a Member of the Company after the date of dispatch of the Notice and holding shares as of the cut-off date, may obtain the login ID and password by sending a request at evoting@nsdl.co.in

8. The facility of voting through ballot paper will be provided at the Annual General Meeting. Members attending the meeting and who have not cast their vote earlier by remote e-voting shall be able to vote at the meeting.

9. Member can participate in the Annual General Meeting even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the Meeting.

10. Once the vote on a resolution is cast by the Member by remote e-voting, he shall not be allowed to modify the same or cast vote again.

11. Mr Taizoon M. Khumri, Practicing Company Secretary (Certificate of Practice No.: 88) (Membership No.: FCS 993) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

12. The Scrutinizer shall after the conclusion of voting at the Meeting, will count the votes cast at the Meeting and unblock the votes cast through remote e-voting in the presence of atleast two witnesses, not in the employment of the Company and shall make, not later than forty-eight hours of the conclusion of the Annual General Meeting, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall counter sign the same and declare the result of the voting forthwith.

13. The Results shall be declared by the Chairman or any other person authorized by him in writing on or within forty-eight hours from the conclusion of the Annual General Meeting. The results declared shall be alongwith the consolidated Report of the Scrutinizer be placed on the website of the Company i.e. www.abbott.co.in and on the website of NSDL immediately after the declaration of results. The results shall simultaneously be forwarded to the BSE Limited, Mumbai.

14. Detailed process and manner of casting of votes are provided in the remote e-voting form annexed to the Notice of AGM sent to the Members alongwith Annual Report for the year 2015-16.

15. **Subject to receipt of the requisite number of votes, the Resolutions shall be deemed to be passed on the date of the Annual General Meeting i.e. July 18, 2016.**

16. Members having any queries may refer the Frequently Asked Questions (FAQs) and remote e-voting user manual available for Shareholders at the downloads section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990.

17. Members may address their queries/grievances connected with facility for voting by electronic means to :

National Securities Depository Limited (NSDL) :
 Mrs Pallavi Mhatre, Assistant Manager,
 National Securities Depository Limited,
 Trade World, 'A' Wing, 4th Floor,
 Kamala Mills Compound, Senapati Bapat Marg,
 Lower Parel, Mumbai - 400 013.
 E-mail : evoting@nsdl.co.in
 Tel No. : 1800-222-990

By Order of the Board

Place: Mumbai
 Date: June 23, 2016

Krupa Anandpara
 Company Secretary
 Membership No.: ACS 16536

