



Abbott India Limited

CIN: L24239MH1944PLC007330

Registered Office: 3, Corporate Park, Sion-Trombay Road, Mumbai - 400 071
Tel.: +91-22-5046 1000/2000

Email: investorrelations.india@abbott.com Website: www.abbott.co.in

NOTICE OF EIGHTIETH ANNUAL GENERAL MEETING TO BE HELD THROUGH VIDEO-CONFERENCING ("VC")/OTHER AUDIO-VISUAL MEANS ("OAVM") AND REMOTE E-VOTING

Notice is hereby given that the Eightieth Annual General Meeting ("80th AGM") of Abbott India Limited ("the Company") will be held on Thursday, August 8, 2024 at 10.00 a.m. through Video-Conferencing ("VC")/Other Audio-Visual Means ("OAVM") pursuant to the Ministry of Corporate Affairs, ("MCA") General Circulars Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 5, 2020 and 09/2023 dated September 25, 2023 read with the Securities and Exchange Board of India ("SEBI") Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 7, 2023 and all other applicable provisions of the Companies Act, 2013 and Rules made thereunder ("the Act") and to transact the businesses as set forth in the Notice of the 80th AGM.

In accordance with the MCA Circulars and the SEBI Circular, Annual Report for the financial year 2023-24 along with the Notice of 80th AGM is being sent today i.e., Friday, July 12, 2024 through electronic mode to the Members whose email addresses are available with the Company/Depositories/Depository Participants.

The Members whose email addresses are not registered with the Company are requested to do so by following the process given below:

- For shares held in physical mode, Members are requested to provide folio no., name, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card) and Aadhaar (self-attested scanned copy of Aadhaar Card) by email to evoting@nsdl.com.
- For shares held in demat mode, Members are requested to provide DP ID Client ID (16 digit DP ID + Client ID for NSDL demat accounts or 16 digit Beneficiary ID for CDSL demat accounts), name, client master or copy of consolidated account statement, PAN (self-attested scanned copy of PAN card), and Aadhaar (self-attested scanned copy of Aadhaar Card) by email to evoting@nsdl.com.

Post successful registration of the email address, the Member will get soft copy of the Notice and the procedure for e-voting along with the User ID and the Password to enable e-voting for this Meeting. In case of any queries, Member may write to investorrelations.india@abbott.com.

As per Section 108 of the Companies Act 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("the SEBI Listing Regulations"), the Company offers remote e-voting facility to the Members to cast their votes by electronic means on all the resolutions set out in the Notice convening the 80th AGM.

The details required under the Act are given below:

- The Notice of the AGM and Annual Report for the financial year ended March 31, 2024 are also available on the website of the Company at www.abbott.co.in, of BSE Limited at www.bseindia.com and of National Securities Depository Limited ("NSDL") at www.evoting.nsdl.com.
- The Company has engaged the services of NSDL to provide electronic voting facility to the Members of the Company.
- The remote e-voting facility will be available during the following voting period:

Commencement of Remote E-voting:	From 9 a.m. (IST) on Monday, August 5, 2024
End of Remote E-voting:	Upto 5 p.m. (IST) on Wednesday, August 7, 2024

The remote e-voting will not be allowed beyond the aforesaid date and time. The remote e-voting module shall be disabled by NSDL upon expiry of the aforesaid period.

- The facility for e-voting shall also be provided at the AGM. Members attending the AGM who have not cast their vote earlier by remote e-voting shall be entitled to vote at the AGM. A Member can participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.
 - The cut-off date for the purpose of remote e-voting and voting at the AGM is August 1, 2024 ("Cut-off date"). A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the Cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the 80th AGM.
 - The voting rights of Members shall be in proportion to the shares held by them in the paid-up equity share capital of the Company as on the Cut-off date.
 - In case of Members whose email addresses are registered with the Company, User ID and Password will be sent through email by NSDL. In case Member is already registered with NSDL for remote e-voting, they can use their existing User ID and Password for casting their vote.
 - Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the Cut-off date, may obtain the User ID and Password by sending a request at evoting@nsdl.com. However, if he/she is already registered with NSDL for remote e-voting then he/she can use his/her existing User ID and Password for casting the vote.
- In case of Individual Shareholders holding securities in demat mode and who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the Cut-off date may follow the steps given in the Notice of the 80th AGM.
- Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
 - Once the vote on a resolution is cast by the Member by remote e-voting, he/she shall not be allowed to modify the same or cast vote again.
 - Mr. Taizoon M. Khumri, Practicing Company Secretary (Certificate of Practice No: 88) (Membership No: FCS 993) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
 - The Scrutinizer shall, after the conclusion of voting at the Meeting, count the votes cast at the Meeting and unblock the votes cast through remote e-voting and voting at the Meeting in the presence of at least two witnesses, not in the employment of the Company and shall make, not later than forty-eight hours from the conclusion of the 80th AGM, a consolidated Scrutinizer's Report of the total votes cast in favor or against, if any, to the Chairman or the person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
 - The Results shall be declared by the Chairman or any other person authorized by him in writing on or within forty-eight hours from the conclusion of the 80th AGM. The results declared shall, along with the consolidated Report of the Scrutinizer, be placed on the website of the Company i.e. www.abbott.co.in and on the website of NSDL i.e. www.evoting.nsdl.com immediately after the declaration of results. The results shall simultaneously be forwarded to the BSE Limited, Mumbai.
 - Detailed process and manner of casting of votes are provided in the Notice of the 80th AGM sent to the Members via email along with Annual Report for the financial year 2023-24.
 - Subject to receipt of the requisite number of votes, the Resolutions shall be deemed to be passed on the date of the AGM i.e., August 8, 2024.
 - In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting User manual for Shareholders available at the download section of www.evoting.nsdl.com or call on 022-4886 7000 or send a request to Ms Pallavi Mhatre - Senior Manager at evoting@nsdl.com.
 - Members may address their queries/grievances connected with remote e-voting to:

Particulars	National Securities Depository Limited	Abbott India Limited
Name and Designation	Ms Pallavi Mhatre Senior Manager	Ms Sangeeta Shetty Company Secretary
Address	Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai - 400 013	16 th Floor, Godrej BKC, Plot C - 68, "G" Block, Bandra Kurla Complex, Near MCA Club, Bandra (East), Mumbai - 400 051
Telephone No.	022-4886 7000	022-5046 1000/2000
E-mail ID	evoting@nsdl.co.in	investorrelations.india@abbott.com

DIVIDEND

- Final dividend of Rs. 410/- per equity share for the year ended March 31, 2024, recommended by the Board of Directors, if approved by the Members at the ensuing 80th AGM, will be paid on and from August 13, 2024 electronically through various online transfer modes to those Members who have updated their bank account details and to the Members whose names appear on the Register of Members and to the Beneficial Owners of the Shares as on July 19, 2024 ("Record date") as per the details furnished by the Depositories for this purpose.
- To avoid delay in receiving the final dividend, Members are requested to update their bank details with their Depositories (where shares are held in dematerialized mode) and with the Company's Registrar and Share Transfer Agent (where shares are held in physical mode) by sending duly signed Form ISR-1 alongwith required documents at Selenium Building, Tower B, Plot No. 31-32, Financial District, Nanakramguda, Serilingampally, Hyderabad - 500 032 to receive the dividend directly into their bank account on the payout date.
- Members may further note that in accordance with the provisions of the Income Tax Act, 1961 (IT Act) as amended by and read with the provisions of the Finance Act, 2020, with effect from April 1, 2020, dividend declared and paid by the Company is taxable in the hands of its Shareholders and the Company is required to deduct Tax at Source (TDS) from dividend paid to the Shareholders at the applicable rates. Section 206AB of the Act mandates special provisions for TDS in respect of taxpayers who have not filed their income-tax return for the previous year.
- The withholding tax rate would vary depending on the residential status of the Member and documents registered with the Company. In order to enable us to determine the appropriate TDS rate as applicable, Members are requested to submit the necessary documents in accordance with the provisions of the Income-Tax Act, 1961 through the link <https://ris.kfintech.com/form15/>.
- A separate communication has been sent to the Members describing the detailed provisions regarding this and process to submit the documents/declarations along with the formats, in respect of deduction of TDS on the dividend payout. The intimation is also available on the website of the Company at www.abbott.co.in.

By Order of the Board

Place: Mumbai
Date: July 12, 2024

Sangeeta Shetty
Company Secretary
Membership No.: ACS 18865